

CERTIFICATE COURSE IN WORK ETHICS

SYLLABUS

DEPARTMENT: DEPARTMENT OF HOTEL MANAGEMENT AND CATERING SCIENCE

NAME OF COURSE: CERTIFICATE COURSE IN WORK ETHICS

COURSE CODE: CVAC029

TOTAL HOURS: 30

UNIT-I Nature and Essence of Ethics (10 HOURS)

Ethics: Meaning and definition – The concepts of morality and ethics - Functions of morality. The spheres of human activity regulated by morality. - Problems and ways of justification of the ethical requirement - Mechanism of formation of individual morality behaviour.

UNIT- II Introduction to Work ethics (10 HOURS)

Introduction to Work Ethics - Ethics in the Workplace – Principles of work ethics - Sense and need of work ethics - Corporate Responsibility - Social Responsibility - Employee Rights - The Positive Impact of Ethics in Work - Expectations versus Reality - Consumer Rights.

UNIT -III Ethical Decision Making (10 HOURS)

Ethical Decision-Making: Meaning - Ethical Decision making and Ethical Leadership - Factors that Affect Ethical Behaviour in the Workplace - Managing Ethical Behaviour in the Workplace - The Difference Between Workplace Ethics and the Law - Decision-making process in organization - Ethical dilemmas - Technologies of decision-making in a situation of ethical dilemmas.

REFERENCES

- Bazerman, Max H, and Francesca Gino. 2012. "Behavioural Ethics: Toward a Deeper Understanding of Moral Judgment and Dishonesty." *Annual Review of Law and Social Science* 8: 85-104.
- Hofmann, Wilhelm, et al. 2014. "Morality in Everyday Life." *Science* 345, no. 6202: 1340-1343.
- McKinney, Joseph A, Tisha L Emerson, and Mitchell J Neubert. "The Effects of Ethical Codes on Ethical Perceptions of Actions toward Stakeholders." *Journal of Business Ethics* 97, no. 4 (2010): 505-16.